## Cleveland ANIMAL PROTECTIVE LEAGUE

## ANIMAL WELFARE SPAY/NEUTER CLINIC

1729 Willey Ave, Cleveland OH 44113 216-377-1624 or email AWC@clevelandapl.org

Thank you for your interest in the Cleveland APL's Animal Welfare Clinic. In order to register as an active AWC rescue partner we need the following information

- A copy of your 501 C3 status. You may bring this with you on the day of your first appt, or fax it to us at 216-771-2810
- The name(s) of any and all individuals who are authorized to schedule appts for your rescue group
- Primary contact and billing information for your group

All of this information can be emailed to <u>AWC@clevelandapl.org</u> or faxed to 216-771-2810

## General scheduling guidelines are:

- The scheduled is prepared about 1 -2 weeks in advance. During the summer, the schedule sometimes books up a full 2+ weeks in advance.
- Animals scheduled for surgery must be property of the rescue scheduled for the appointment. We do not accept animals already adopted or transferred to other organizations prior to the surgery date.
- Drop-off for surgery is between 8.00am 8:45am on the morning of the appt. Animals may be discharged between 3 6.00pm the same afternoon. We do not have the space to provide overnight kenneling.
- To drop off animals for surgery, come to the back parking lot of the APL and go to the garage entrance. You'll see a red sign on the outside of the door.
- Bring paperwork filled out with you each time you bring a batch of animals for s/n. One set of paperwork per appt date is fine. You'll need to bring the Registration Form, and signed copies of the Release Form, Pre-and Post-Surgery Instructions.
- Paper work can be emailed to <u>AWC@clevelandapl.org</u> or faxed to 216-771-2810 24hrs prior to appointment.
- Kittens must weigh 2lbs and pups must weigh 5 lbs before being scheduled for surgery. Usually this is at 8 weeks of age.
- If you schedule appts that you end up needing to cancel, please let me know by 10am on the business day before the appt date so I can give the appts to someone else. Failure to show up for appts or to cancel them ahead of time will result in a charge of ½ the surgery fee.

Thank you for your interest in the animal welfare clinic and I look forward to working with you in the future!

Thanks so much-Sara Pitchler AWC coordinator