Thank you for your interest in helping the animals of the Cleveland Animal Protective League (APL)! We would not be able to provide the level of care and commitment to our animals without the help of people like you. This packet outlines several projects that are fun and easy and will help the animals have a more enriched, comfortable experience while in our care.

These off-site service projects allow for students or groups to complete service as their schedule allows. These projects are well suited for students or groups who need a short-term project to fulfill service hour requirements for school, church, scouts, work, or more. Due to the large number of students who need service hours, we are unable to accommodate them on-site at the APL.

Students should always check first to see if the project would be accepted by the organization requiring the service hours. Students must keep track of the dates, times, and hours that are spent on the project. Please note that some of these projects may require the supervision of an adult for completion of the project. If acknowledgment of service is necessary, the student may bring and present his or her own service-tracking form or may utilize the APL Off-site Service Hours and Verification Form for staff signature. Either form may be used to verify that the service was performed.

Completed project items may be brought to the Cleveland Animal Protective League (APL) located at 1729 Willey Avenue Cleveland, OH 44113 (216-771-4616 or www.clevelandapl.org) during shelter hours.

Regular shelter hours are 10:00 a.m. - 5:00 p.m. on Monday, Wednesday, Friday, and Saturday. 11:00 a.m. – 6:00 p.m. on Tuesday and Thursday. 12:00 – 4:00 p.m. on Sunday. Hours are subject to change on holidays and other occasions.

Thank you, again, for making a difference for the animals at the APL! We are grateful for you!
KITTYWAND

KITTENWANDS: Our kitties benefit from toys, and toys help to engage adopters.

SUPPLIES:
- Wooden dowels (at least 5/16” round and 12” long are best)
- Fleece (no ribbon or string)
- Duct tape or electrical tape
- Scissors

DIRECTIONS:
- Cut the fleece into 1-4 strips, about 1” wide and 12” long once stretched. Please do not use any more than four strips of fleece.
- Take about 6” of duct tape or electrical tape (any color will do fine) and cut it in half so that you have two 6” strips of tape.
- Taking one piece of tape, secure the fleece strips to the end of one dowel. Be sure to begin the tape on the wood, and tighten it as you go to secure the fleece strips. You can wrap the second strip of tape around dowel to further secure the fleece.
CATNIP KNOTS: Our cats love to bat the knots around and enjoy the catnip smell.

SUPPLIES:
- Fleece
- Scissors
- Catnip

DIRECTIONS:
- Cut the fleece into rectangles (about 3” x 8” in length).
- Put a large pinch of catnip at the center of one of the long edges of the rectangle.
- Roll the catnip in the fleece and then tie the roll into a single knot.
CAT POM-POM WAND

CAT POM-POM WANDS: Cat pom-pom wands are a tool to help access cat behavior at the shelter. The wand can provide a hands-off interaction while creating something that makes it seem more like a game because of its toy-like appearance. It provides a safe, more effective, and fear-free way to interact with cats. What a win-win for all!

SUPPLIES:
- Pom-poms (Pom-poms may be store-bought, ordered online, or handmade. Directions for handmade pom-poms can be found by searching craft websites.)
- Dowels (thin, 12" wood dowels)
- Glue sticks
- Hot glue gun

* Please do not use strings or other décor on the sticks. Simple is best for health reasons, as we do not want our cats to ingest these items.

DIRECTIONS:
- Find the center of the pom-pom by moving the yarn aside.
- Apply a blueberry-sized amount of hot glue to the center.
- Insert the dowel into the hot glue making sure that the dowel ends up in the center of the pom-pom.
- The dowel could go all the way through, so be careful to only go to the center. Reminder, the glue can get very hot! Please be careful when working with the glue.
FLEECE BLANKET

FLEECE BLANKETS: Make fleece (soft, warm, washes easily, dries quickly) blankets to help provide comfort for animals at our shelter. Both dogs and cats love them, and they can be made in various sizes for all to enjoy.

SUPPLIES:
- Fleece fabric
- Scissors
- Ruler

DIRECTIONS:
- Cut two equal size squares of fleece fabric, no larger than 18”. Be sure the fabric does not include the rough selvage edge (This is the side of the fleece that is machine finished). Make sure that your cut sides are relatively straight, but they do not have to be perfect. Lay your fleece wrong sides together, with edges matching up. Often with fleece, it is hard to tell which side is the wrong side and it often does not matter which side you use as the front or back.
- Cut a 3x3” square (or 4x4” square for a longer fringe) out of each corner through both layers of fleece and discard.
- Cut 3” or 4” strips into fleece at 1” intervals around all four sides based on the length of fringe you determined in the previous step.
- Tie overhand knots close to the blanket edge by using one strip from the front and one strip from the back to create a finished fringe edge. Repeat around all sides. Tie the last fringe of each side with the last fringe on the perpendicular side (of opposite fabric).
RICE SOCKS: Make rice socks that serve as a source of heat and comfort for our animals. Rice socks may be made in a variety of different sizes to accommodate the needs of our animals.

SUPPLIES:
- Socks (new white tube or crew socks)
- Rice (uncooked)
- Markers (permanent or fabric non-toxic, optional)
- Funnel or flexible cup

DIRECTIONS:
- Decorate the sock using markers before filling the sock (optional).
- Place the funnel at the top of the sock to help fill the sock.
- Fill 2/3 of the sock with dry, uncooked rice
  - If you do not have a funnel, a flexible cup may be used to help fill the sock.
- Tie the sock in a knot to close.
Volunteer Service Hours Tracking and Verification Form

Volunteer Name and Address:

Contact Information (Phone and Email):

Item(s) Produced and/or Donation Amount:

School or Organization and Address:

Contact Information (Phone and Email):

Cleveland APL Staff Signature/Print:

Date:

Please complete this form to track and verify that volunteer service was completed off-site to benefit the Cleveland Animal Protective League (APL) at 1729 Willey Avenue, Cleveland, OH 44113.

In-kind donation forms may be requested at the time of delivery to the APL.

Please note that APL staff member receiving the item(s) produced or donation should make a copy of the signed form to submit to the Volunteer Manager.

(www.clevelandapl.org or 216-771-4616)

<table>
<thead>
<tr>
<th>Work Completed</th>
<th>Date</th>
<th>Times [not total hours]</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example: Made one fleece cat kennel blanket</td>
<td>1/2/16</td>
<td>Noon – 1:00 p.m.</td>
</tr>
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On behalf of our animals at the APL, thank you for your efforts!